

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price List No. 04-04

*Replaces SPO PL No. 02-21 (Hawaii)

OFFICE FURNITURE FOR THE ISLAND OF HAWAII
(IFB-03-092-H)

June 15, 2003 - June 14, 2004

STATE'S COMMITMENT. Agencies of the following purchasing jurisdictions are required to purchase from this price list:

- Executive Branch
- Department of Education
- Judiciary

A purchasing jurisdiction may elect not to extend its commitment to this contract beyond the initial contract term. Further, a purchasing jurisdiction not participating in the contract may, at the earliest, commit to the contract at the inception of a contract extension period, if any.

EXCEPTION TO THE PRICE LIST. When the use of the price list is not suited to an agency's purpose, the appropriate purchasing jurisdiction may grant an exception to purchase outside of the price list. For this purpose, Executive Branch agencies shall use SPO Form-5, "Request for Authorization to Purchase Outside of the Price List", available on the SPO Website, www.spo.hawaii.gov; click on "Forms".

POINT OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the vendor(s).

Procurement questions or complaints may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Donn Tsuruda-Kashiwabara	586-0565	586-0570	donna.tsuruda-kashiwabara@hawaii.gov
Judiciary	Newton Sakamoto	538-5805	538-5802	newtonsakamoto@yahoo.com
DOE	Procurement Staff	675-0130	675-0133	Connie_Chun/PROCURE/HIDOE/@notes.K12.hi.us

USE OF PRICE LIST BY NONPROFIT ORGANIZATIONS. Pursuant to Section 103D-804, Hawaii Revised Statutes (HRS), nonprofit organizations with current purchase of service contract(s) (Chapter 42D or 103F, HRS) have been invited to participate in the State Procurement Office's (SPO) price lists.

If a nonprofit organization (hereinafter called "nonprofit") wishes to purchase from a SPO price list, the nonprofit must obtain approval from each price list vendor, i.e., participation must be mutually agreed upon. A price list vendor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and price list vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a price list vendor.

VENDORS:

4% Hawaii General Excise tax
is not included

Stationers' Corporation of Hawaii, Ltd.

Purchase Order Address: 708 Kanoelehua Avenue, Hilo, HI 96720
Warehouse Address: same as above
Remittance Address: same as above
Contact: Eric Higuchi, Phone Number: (808) 935-5477
Fax Number: (808) 935-6121
e-mail: eyhiguchi@hotmail.com

Boise Office Solutions dba HOPACO

Purchase Order Address: 280 Makaala Street, Hilo, HI 96720
Warehouse Address: same as above
Remittance Address: File 42256, Los Angeles, CA 90074-2256
Contact: Paul Feng, Phone Number: (808) 961-0456
Fax Number: (808) 961-2737
e-mail: paul.feng@boiseoffice.com

D&D Furniture, Inc.

Purchase Order Address: 616 Puuhale Road, Honolulu, HI 96819
Contact: Lindsey Akamu, Phone Number: (800) 758-3222
Fax Number: (808) 841-4901
e-mail: Lindsey@ddfurniture.com
Warehouse Address: same as above
Contact: Daryl Ebato, Phone Number: (808) 841-7391
Fax Number: (808) 841-4901
Remittance Address: same as above

VENDOR CODES for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. **Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.** Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

UNIT PRICES include delivery to destination and all other costs EXCEPT the State General Excise Tax, currently 4%. Agencies are advised to add tax amount to their purchase order total.

PURCHASE ORDERS shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date. Do not issue purchase orders specifying delivery after the price list expiration date.

The following information shall be provided on the purchase orders issued:

- **SPO PL No. 04-04 and price list item number(s)**
- **Contact person's name and telephone number**
- **Location (address and room number, if any) where products are to be delivered**
- **Color selection**

If the agency is satisfied with the “standard” color listed on the price list, list the standard color on the purchase order. Be advised that if the purchase order does not list color selection, the vendor will order the product in the “standard” color.

If the agency wants to order a color other than that listed on the price list, agency must contact the vendor for the manufacturer’s color chart. Further, order of non-standard colors may not be delivered in the same “number of days allowed for delivery.”

- **For desk orders, indicate if pedestal or return to be on either the right or left side of desk.**
- **For file orders, indicate if hanging file folder frames are preferred.**

For multiple delivery locations, each delivery location shall be specified, and if necessary, attach a separate listing to the purchase order.

Where applicable, agency shall indicate if delivery location is on the 2nd or higher floor, and if elevator services are available for delivery.

Agencies are advised that delay in product delivery may result from failure to provide vendor the above information. If delay in delivery is the result of this, liquidated damages shall not be assessed.

NUMBER OF DAYS ALLOWED FOR DELIVERY shall be as follows:

•**PRODUCT ORDERED IN PRICE LIST “STANDARD” COLOR:** Maximum of 75 calendar days from date of receipt of purchase order by the vendor. *Standard color must be indicated on the purchase order at the time of submittal.

•**PRODUCT ORDERED IN OTHER THAN “STANDARD” COLOR:** Maximum of 90 calendar days from date of receipt of purchase order by the vendor. *Color selection must be indicated on the purchase order at the time of submittal.

***NOTE:** Be advised that *if the purchase order does not list color selection, the vendor will order the product in the “standard” color.* If the agency wants to order a color other than that listed on the price list, agency must contact the vendor for the manufacturer’s color chart. It shall not be the vendor’s responsibility to contact the ordering agency for color selection.

•**PRODUCT ORDERED IN PRICE LIST AS “QUICK SHIP”:** Maximum of half the time of above delivery schedule from date of receipt of purchase order by the vendor. If an item is ordered with a standard color on quick ship, maximum days allowed is 38. If an item is ordered with a non-standard color, maximum days allowed is 45.

ORDER ACKNOWLEDGEMENT to be provided to agency with status of delivery within seven (7) days from receipt of purchase order or color selection, whichever is later.

It shall be the vendor’s responsibility to maintain a reliable system of tracking receipt dates for purchase orders. Should discrepancies arise, vendor shall be required to produce reliable documentation of receipt and dates.

RESTOCKING FEE AND CANCELLATION PENALTY. Vendor may assess a manufacturer's re-stocking fee and a penalty for cancellation, as appropriate, under the following conditions:

Re-stocking fee:

For **Stationers' Corporation**, 10%;
For **Hopaco**, 5%
For **D&D Furniture, Inc.**, 10%

(applied on a per item basis) for products ordered but cancelled by the agency, subject to the following conditions:

- Re-stocking charge can only be applied on cancelled items.
- Notification of cancellation is received prior to item being shipped.

Cancellation penalty:

For **Stationers' Corporation**, 25%
For **Hopaco**, 30%
For **D&D Furniture, Inc.**, 35%

(applied on a per item basis) for items listed on a purchase order, shipped and received in Hawaii.

STORAGE CHARGES. Vendor shall retain the responsibility for furniture listed on the purchase order during such time as the furniture is delivered, installed and accepted by the agency. In the event that the agency is not able to accept goods as scheduled, the vendor shall be responsible for all storage arrangements and all storage charges for a period of two (2) weeks only.

Beyond the two week period, vendor may assess the agency storage charges, provided the vendor notifies the State at least ten (10) working days prior to the date the expenses are to be incurred and the vendor obtains prior approval of storage charges incurred.

DELIVERY. Vendor shall contact the agency at least two (2) working days prior to delivery for specific instructions. Products shall not be delivered without prior notice.

LIQUIDATED DAMAGES. If the vendor does not deliver within the time allowed, the agency may apply liquidated damages in accordance with the Table below based on individual items not delivered within the time allowed. Liquidated damages shall not apply to the cost of items delivered on a timely basis.

<u>Amount of Purchase Order/Item(s)</u>	<u>Liquidated Damages</u>
Under \$100	\$ 1.00
\$100 up to \$199.99	2.00
\$200 up to \$299.99	3.00
\$300 up to \$399.99	4.00
\$400 and up	5.00

Liquidated damages are calculated by multiplying the number of calendar days the vendor is late in delivery by the appropriate amount from the Table above. (Liquidated damages shall be assessed to the total amount of the purchase order if all items on the order are delinquent or to the subtotal amount of the delinquent item(s) if partial delivery was made late). The calculated amount is then deducted from the invoice.

Example: Purchase order is issued covering the items below:

1.	2 Chairs @\$100 each =	\$200.00
2.	1 Desk =	<u>195.00</u>
		\$395.00
	4% GET* =	<u>15.80</u>
	P.O. Total =	\$410.80

- Vendor was 10 days late in delivery of all items under the purchase order. Liquidated damages (LD) are calculated as follows:

10 days x \$4.00 (Table above*) = \$40.00 (LD)

- Vendor was 10 days late in delivery of Item 1 (Chairs). Liquidated damages are applied only to Item 1.

10 days x \$3.00 (Table above*) = \$30.00 (LD)

*Do not include the 4% State GET when calculating the liquidated damages.

Liquidated damages **shall not apply** to the following situations:

- Through no fault of its own, the vendor received damaged goods from the manufacturer, included but not limited to freight damages, manufacturing damage, etc.

In this case, the vendor may offer the agency a loaner, at no additional charge to the State, until a replacement is delivered. However, if the agency refuses the loaner, the vendor shall be given sixty (60) calendar days to deliver the item(s) ordered. If a loaner is not offered, the vendor shall have sixty (60) calendar days to replace the damaged good(s) with an acceptable item.

- The agency is not able to accept goods as scheduled by the purchase order.

In this case the vendor may assess the agency a percentage penalty storage charge for items listed on purchase order. See STORAGE CHARGES above.

CONDITION OF FURNITURE shall be free of damages when delivered. Each agency should check the equipment received to ensure that the product is in good condition without major defects or damages. All furniture will be delivered to the agency as written on the purchase order.

PRICE LIST AVAILABLE ON THE INTERNET AND HAWAII FYI. The price list is available at the SPO website:

<http://www2.hawaii.gov/priceapps/showprice.cfm?&ShowAll=Yes>

Agencies without Internet access, but with computer and modem may retrieve a copy of this price list via the State's **Hawaii FYI** electronic gateway by dialing the following modem number:

Hawaii	974-6683	Kauai	274-3641
Lanai	1-800-243-7133	Maui	984-2050
Molokai	1-800-243-7133	Oahu	587-4917

At the main menu select *Hawaii Internet Services Menu*, then click on *State Price Lists* for the current listing. If assistance is required to access Hawaii FYI, call the ICSD Assistance Center at 586-1919 from Oahu and 1-800-252-1132 from the neighbor islands.

ROBERT J. GOVERNS, CPPB
Procurement Officer

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP I – DESKS, TRADITIONAL, STEEL</u> <u>(Standard Color: Tan/beige with walnut top)</u>				
A.	<u>DESK</u> , steel, <u>single, right/left</u> <u>Pedestal</u> with one box drawer and One file drawer, center drawer With lock, sliding reference shelf, Back and end panels, laminated Plastic top:	<u>SPECIFY PEDESTAL ON RIGHT</u> <u>OR LEFT SIDE OF DESK</u>		
1.	30"W X 45"L	Holga 5D3045AXM	\$ 447.00	Stationers'
1a.	Quick ship		\$ 467.00	Stationers'
B.	<u>DESK</u> , steel, <u>double pedestal</u> , 3-box drawer left pedestal, and one box and file drawer pedestal, center drawer with lock, sliding reference shelves, laminated plastic top, back panel:			
2.	30"W x 60"L	Holga 5D3060BAM	\$ 654.00	Stationers'
2a.	Quick ship		\$ 682.00	Stationers'
3.	36"W x 60"L (top w/6" back overhang)	Holga 5D3660BAM	\$ 654.00	Stationers'
3a.	Quick ship		\$ 682.00	Stationers'
4.	36"W x 72"L (top w/approx. 5" overhang at sides/6" at back)	Holga 5D3672BAM	\$ 706.00	Stationers'
4a.	Quick ship		\$ 740.00	Stationers'
C.	<u>DESK</u> , 30"W X 60"L, single pedestal with box, file drawers, back panels, center drawer with lock, sliding reference shelf, laminated plastic top, with attach <u>"L" RETURN SECTION</u> , <u>DRAWER CABINET</u>	<u>SPECIFY "L" RETURN ON RIGHT</u> <u>OR LEFT SIDE OF DESK</u>		
5.	Above desk with attached 18"D x43"W "L" return section with 3-dwr cabinet, 26"H	Holga 5D3060AXM/ 5R1843BR6	\$ 813.20	Stationers'
5a.	Quick ship		\$ 876.00	Stationers'

4% Hawaii General Excise tax
is not included.

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP I – DESKS, TRADITIONAL, STEEL</u> (continued) (Standard Color: Tan/beige with walnut top)				
6.	Computer return: Above 66"L desk with attached 24"D x 43"W "L" return section (desk height), with keyboard drawer	Holga 5D3066AXM/5R2443BR9K	\$ 888.00	Stationers'
6a.	Quick ship		\$ 909.00	Stationers'

GROUP II – CREDENZA STORAGE UNITS, TRADITIONAL, STEEL
(Standard Color: Tan/beige with walnut top)

7.	60"L x 18' W, 29"H, ctr 2-door storage unit flanked by 2, 3 or 4 dwr pedestal, one on each side	Holga 5C1860AKBM	\$ 567.00	Stationers'
7a.	Quick ship		\$ 588.00	Stationers'
8.	60"L x 18"W, 29"H, kneespace center section, w/keyboard drawer, box and/or box/file drawers on each side	Holga 5C1860AXBMK	\$ 541.00	Stationers'
8a.	Quick ship		\$ 556.00	Stationers'

GROUP III – TABLES, TRADITIONAL, STEEL
(Standard Color: Tan/beige with walnut top)

TABLE, steel, laminated plastic
Covered steel top, four legs, 29"H

A. **Without center drawer**

9.	60"L x 18"W	Holga 5T1860L	\$ 238.70	Stationers'
9a.	Quick ship		\$ 248.70	Stationers'
10.	45"L x 30"W	Holga 5T3045L	\$ 236.40	Stationers'
10a.	Quick ship		\$ 246.40	Stationers'

GROUP III – TABLES, TRADITIONAL, STEEL(continued)
(Standard Color: Tan/beige with walnut top)

4% Hawaii General Excise tax
is not included.

Item No.	Description	Manufacturer's Brand and Model Number	Unit Price	Vendor
11.	60"L x 30"W	Holga 5T3060L	\$ 243.10	Stationers'
11a.	Quick ship		\$ 253.10	Stationers'
12.	72"L x 36"W	Holga 5T3672L	\$ 344.80	Stationers'
12a.	Quick ship		\$ 354.80	Stationers'
<u>B.</u>	<u>With center drawer</u>			
13.	45"L x 30"W	Holga 5T3045LC	\$ 273.80	Stationers'
13a.	Quick ship		\$ 283.80	Stationers'
14.	60"L x 30"W	Holga 5T3060LC	\$ 298.70	Stationers'
14a.	Quick ship		\$ 308.70	Stationers'
15.	72"L x 36"W	Holga 5T3672LC	\$ 388.00	Stationers'
15a.	Quick ship		\$ 398.00	Stationers'

GROUP IV – DESKS, WOOD

(Finish: Oak or Walnut, at agency's option)

A DESK, wood, dbl pedestal, 3-box
Drawer left pedestal w/lock and one
Box and file drawer pedestal w/lock,
Center drawer, pullout reference
Slides, laminated/melamine top, wood
Veneer sides and back panels

16.	30"W x 60"L	Debonair B60DP/23	\$ 689.45	D & D
16a.	Quick ship		\$ 731.23	D & D
17.	36"W x 72"L	Debonair B72DP/23	\$ 794.53	D & D
17a.	Quick ship		\$ 855.65	D & D

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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GROUP IV – DESKS, WOOD(continued)
(Finish: Oak or Walnut, at agency's option)

B. DESK, 30"W x 60" –62"L, sgl pedestal
Box/file drawers with lock, back panels,
Center drawer, pullout reference slide,
Laminated plastic top, wood veneer sides
And back panels, and with matching and
Attached "L" RETURN SECTION, DWR CABINET

SPECIFY "L" RETURN ON RIGHT
OR LEFT SIDE OF DESK

18.	Above desk with attached 18"-24"D x 43"-48"W x 62"-66"L "L" return section with two drawer cabinet, 26"H	Debonair B66484DR- 22	\$ 1103.40	D & D
18a.	Quick ship		\$ 1188.28	D & D
19.	Computer return: Above desk with attached 24"D x 48"W x 66"L "L" return section (desk height), with keyboard drawer	Debonair B662448DR-22KD	\$ 1256.55	D & D
19a.	Quick ship		\$ 1353.21	D & D

GROUP V – CREDENZA STORAGE UNITS, WOOD

20.	66"L x 20"W x 29"H, center section w/sliding doors, flanked on each side by box and /or box/file dwrs	Debonair B66CS-242	\$ 702.96	D & D
20a.	Quick ship		\$ 757.03	D & D
21.	66"L x 20"W x 29"H, kneespace center section with keyboard drawer, box and/or box/file drawers on each side	Debonair B66CS-202	\$ 650.96	D & D
21a.	Quick ship		\$ 701.03	D & D

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
22.	66"L x 20"W x 29"H, kneespace center section, with keyboard drawer, box and/or box/file drawers on each side	Debonair B66CS-2KBD2	\$ 702.96	D & D
22a.	Quick ship		\$ 757.03	D & D

GROUP VI – BOOKCASE UNITS, WOOD

23.	36"W x 12"D x 29"H, book-case unit, 2-shelf high, one adjustable shelf	Debonair B-29-BC	\$ 272.17	D & D
23a.	Quick ship		\$ 293.11	D & D
24.	36"W x 12"D x 48"H, book-case unit, 4-shelf high, two adjustable shelves	Debonair B-48-BC	\$ 382.69	D & D
24a.	Quick ship		\$ 412.12	D & D

GROUP VII – CONFERENCE TABLES

A. Conference table, wood constructed table top, steel base

25.	Rectangular top, 96"W x 48"D @ ctr x 29"H	<u>Falcon 24CT 2600/96x48</u>	\$949.00	Stationers'
25a.	Quick ship		\$979.00	Stationers'
26.	Rectangular top, 120"W x 48"D @ ctr x 29"H	<u>Falcon 24CT/2600 120x48</u>	\$1193.00	Stationers'
26a.	Quick ship		\$1223.00	Stationers'
27.	Rectangular top, 144"W x 48"D x 29"H	<u>Falcon 24CT 2600 144x48</u>	\$1453.00	Stationers'
27a.	Quick ship		\$1503.00	Stationers'
28.	Boat-shaped top 144"W x 48"D @ ctr x 29"H	<u>Falcon 24CT 2600 144x48 boat</u>	\$2324.00	Stationers'
28a.	Quick ship		\$2384.00	Stationers'

Note: Item Nos. 27 and 28 will be delivered as two pieces with 3 joining brackets.

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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GROUP- VIII – DATA STATIONS

A. Data station, steel construction pedestal or cantilever type leg supports, plastic laminated table top over thick particleboard core and a modesty panel for freedom of movement, worksurface: 26-1/2" – 27"H.

29.	36"W x 30"D	No award		
29a.	Quick ship			
30.	48"W x 30"D	No award		
30a.	Quick ship			
31.	60"W x 30"D	No award		
31a.	Quick ship			

B. Data Station, steel construction Pedestal or cantilever type leg supports, plastic laminated table top over thick particleboard core, a modesty panel, and a retractable keyboard tray with articulating support arm, work surface: 29"H

32.	36"W x 24"D	No award		
32a.	Quick ship			
33.	48"W x 24"D	No award		
33a.	Quick ship			
34.	60"W x 24"D	No award		
34a.	Quick ship			

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP IX – TASK CHAIRS, ECONOMICAL</u> (<u>Standard color:</u> Beige fabric/black frame)				
<u>A. Low back</u> , steel frame, five-prong Pedestal base w/ dual wheel casters, Fabric or vinyl upholstery, adjustments: Pneumatic height, backrest height and Independent seat tilt and backrest tilt *Minimum dimensions: backrest - 15"w x 13"h Seat - 18"w x 16"d x 1-1/2"h				
35.	Without arms	Office Master 4400NB	\$ 166.60	Stationers'
35a.	Quick ship		\$ 166.60	Stationers'
36.	With adjustable arms	Office Master 4400NB/KR21	\$ 190.20	Stationers'
36a.	Quick ship		\$ 190.20	Stationers'
37.	Charge to upgrade to pass the California TB#133		\$35.00/chr	Stationers'
<u>GROUP IX – TASK CHAIRS, ECONOMICAL</u> (<u>Standard color:</u> Beige fabric/black frame)				
38.	Without arms	Office Master 7400 w/ metal base	\$ 214.40	Stationers'
38a.	Quick ship		\$ 214.40	Stationers'
39.	With adjustable arms	Office Master 7400 w/ metal base/KR21	\$ 235.20	Stationers'
39a.	Quick ship		\$ 235.20	Stationers'
40.	Charge to upgrade to pass the California TB#133		\$35.00/chr	Stationers'

GROUP X – DRAFTSMAN CHAIRS, PNEUMATIC ADJ. HEIGHT
(Standard Color: Black frame/beige fabric)

A. Chair, draftsman type, mid-height,
swivel seat, adjustments: pneumatic height,
lockable backrest tilt, and foot-ring, steel frame,
five-prong pedestal base w/dual-wheel casters or
glides, fabric or vinyl upholstery

SPECIFY HEIGHT RANGE: 20"H – 24"H

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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Dimensions

Height range 20"H to 24"H
Backrest – 15"W x 13"H x 2-1/2"thick
Seat – 18"W x 16"D x 2-1/2" thick

GROUP X – DRAFTSMAN CHAIRS, PNEUMATIC ADJ.

HEIGHT(continued)

(Standard Color: Black frame/beige fabric)

41.	Without arms	Office Master 4300H	\$ 167.20	Stationers'
41a.	Quick ship		\$ 167.20	Stationers'
42.	Charge to upgrade to pass the California TB#133		\$35.00/chr	Stationers'

B. Chair, draftsman type, counter height,
Swivel Seat, adjustments: pneumatic height,
lockable backrest Tilt, and foot-ring, steel frame,
five-prong pedestal base w/dual-wheel casters
or glides; fabric or vinyl upholstery;

SPECIFY HEIGHT RANGE: 24"H-30"H

Dimensions

Height range – 24"H to 30"H
Backrest – 15"W x 13"H x 2-1/2"thick
Seat – 19"W x 17"D x 2-1/2"thick

43.	Without arms	Office Master 4300H	\$ 167.20	Stationers'
43a.	Quick ship		\$ 167.20	Stationers'
44.	Charge to upgrade to pass the California TB#133		\$35.00/chr	Stationers'

GROUP XI – CHAIRS, CONFERENCE TYPE, STEEL

(Standard Color: Black frame/beige fabric)

A. Stackable, fabric or vinyl upholstery

45.	Without arms	Merit 149	\$ 127.90	Stationers'
45a.	Quick ship		\$ 127.90	Stationers'
46.	With arms	Merit 150	\$ 136.40	Stationers'

4% Hawaii General Excise tax
is not included.

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP XI – CHAIRS, CONFERENCE TYPE, STEEL(continued)</u> (<u>Standard Color:</u> Black frame/beige fabric)				
46a.	Quick ship		\$ 136.40	Stationers'
47.	Upgrade to pass the California TB#133 flammability test		\$35.00/chr	
<u>B.</u>	<u>Polypropylene seat and back, stackable</u>			
		<u>Fixtures</u>		
48.	Without arms	44003	\$ 118.80	Stationers'
48a.	Quick ship		\$ 128.80	Stationers'
49.	With arms	<u>Fixtures 44103</u>	\$ 147.40	Stationers'
49a.	Quick ship		\$ 157.40	Stationers'

GROUP XII – VERTICAL FILE CABINETS
(Standard Color: Tan/beige)

Follower blocks are standard with each order. If agency desires hanging file folder frames, please indicate that on the purchase order at time of order. File cabinets are delivered with either follower blocks or hanging file folders frames, not Both. If folders are requested after files are ordered, agency may be charged for the frames.

A. FILE CABINET, vertical, steel, 2 drawers

50.	Letter size with lock	Holga 2F222MB	\$ 154.68	Hopaco
50a.	Quick ship		\$ 173.00	Hopaco
51.	Letter size without lock	Holga 2F221MB	\$ 143.16	Hopaco
51a.	Quick ship		\$ 160.12	Hopaco
52.	Legal size with lock	Holga 2F224MB	\$ 176.63	Hopaco
52a.	Quick ship		\$ 192.90	Hopaco
53.	Legal size without lock	Holga 2F223MB	\$ 168.91	Hopaco
53a.	Quick ship		\$ 184.46	Hopaco

B. FILE CABINET, vertical, steel, 3 drawers:
4% Hawaii General Excise tax
is not included.

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
54.	Letter size with lock	Holga 2F232MB	\$ 200.58	Hopaco
54a.	Quick ship		\$ 216.01	Hopaco
55.	Letter size without lock	Holga 2F231MB	\$ 193.22	Hopaco
55a.	Quick ship		\$ 211.01	Hopaco
56.	Legal size with lock	Holga 2F234MB	\$ 218.77	Hopaco
56a.	Quick ship		\$ 232.62	Hopaco
57.	Legal size without lock	Holga 2F233MB	\$ 215.70	Hopaco
57a.	Quick ship		\$232.73	Hopaco
<u>C.</u>	<u>FILE CABINET, vertical, steel, 4 drawers:</u>			
58.	Letter size with lock	Holga 2F242MB	\$ 224.20	Hopaco
58a.	Quick ship		\$ 240.81	Hopaco
59.	Letter size without lock	Holga 2F241MB	\$ 220.49	Hopaco
59a.	Quick ship		\$ 236.82	Hopaco
60.	Legal size with lock	Holga 2F244MB	\$ 239.09	Hopaco
60a.	Quick ship		\$ 253.66	Hopaco
61.	Legal size without lock	Holga 2F243MB	\$ 242.50	Hopaco
61a.	Quick ship		\$ 261.39	Hopaco
<u>D.</u>	<u>FILE CABINET, vertical, steel, 5 drawers</u>			
62.	Letter size with lock	Holga 2F252MB	\$ 287.84	Hopaco
62a.	Quick ship		\$ 317.36	Hopaco
63.	Letter size without lock	Holga 2F251MB	\$ 285.12	Hopaco
63a.	Quick ship		\$ 310.70	Hopaco

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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GROUP XII – VERTICAL FILE CABINETS(continued)
(Standard Color: Tan/beige)

64.	Legal size with lock	Holga 2F254MB	\$ 309.80	Hopaco
64a.	Quick ship		\$ 328.92	Hopaco
65.	Legal size without lock	Holga 2F253MB	\$ 300.15	Hopaco
65a.	Quick ship		\$ 318.91	Hopaco

GROUP XIII – LATERAL FILE CABINETS
(Standard Color: Tan/beige)

A. LATERAL FILE, steel, rigid drawer front, roll-out drawers on suspension arms, interlock System allows only one drawer to open at a time, with lock:
(*5-dwr unit: top dwr shall have retractable dwr front.)

<u>SPECIFY LETTER OR LEGAL SIZE</u>				
66.	2 dwr., 36" W x 28"H	Hon 682L	\$ 265.00	Stationers'
66a.	Quick ship		\$ 275.00	Stationers'
67.	3 dwr., 36"W x 40"H	Hon 683L	\$ 348.00	Stationers'
67a.	Quick ship		\$ 358.00	Stationers'
68.	4 dwr., 36"W x 52"H	Hon 684L	\$ 455.00	Stationers'
68a.	Quick ship		\$ 465.00	Stationers'
*69.	5 dwr., 36"W x 64"H	Hon 685L	\$ 577.00	Stationers'
*69a.	Quick ship		\$ 597.00	Stationers'

B. LATERAL FILE, steel, all retractable drawer front, roll-out shelves on suspension arms, interlock system allows only one shelf to open at a time, with lock:
(** 5-drawer unit: bottom dwr shall have rigid drawer front.)

<u>SPECIFY LETTER OR LEGAL SIZE</u>				
70.	2 dwr., 36"W x 28"H	Hon 652L	\$ 237.65	Hopaco
70a.	Quick ship		\$ 246.24	Hopaco

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP XIII – LATERAL FILE CABINETS(continued)</u> (Standard Color: Tan/beige)				
71.	3 dwr., 36"W x 40"H	Hon 653L	\$ 318.06	Hopaco
71a.	Quick ship		\$ 329.55	Hopaco
72.	4 dwr., 36"W x 52"H	Hon 654L	\$ 372.46	Hopaco
72a.	Quick ship		\$ 385.92	Hopaco
**73.	5 dwr., 36" W x 64"H	Hon 655L	\$ 516.60	Hopaco
**73a	Quick ship		\$ 535.27	Hopaco
**74	5 dwr., 42"W x 64"H	Hon 665L	\$ 561.50	Hopaco
**74a	Quick ship		\$ 581.80	Hopaco

GROUP XIV – STORAGE CABINETS/BOOKCASES

A. STORAGE CABINETS, steel, two doors, with lock:
(Standard Color: Tan/beige)

75.	<u>3-shelf</u> , 36"W x 42"H x 18"D	Holga 8S4218	\$ 160.34	Hopaco
75a.	Quick ship		\$ 168.36	Hopaco
76.	<u>3-shelf</u> , 36"W x 42"H x 24"D	Holga 8S4224	\$ 187.83	Hopaco
76a.	Quick ship		\$ 197.22	Hopaco
77.	<u>5-shelf</u> , 36"W x 78"H x 18"D	Holga 8S7818	\$ 243.56	Hopaco
77a.	Quick ship		\$ 255.73	Hopaco
78.	<u>5-shelf</u> , 367"W x 78"H x 24"D	Holga 8S7824	\$ 282.50	Hopaco
78a.	Quick ship		\$ 293.61	Hopaco

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
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GROUP XIV – STORAGE CABINETS/BOOKCASES(continued)

B. BOOKCASE, steel, single face unit, 12"D, enclosed sides and back, adjustable shelves,
Open front:
(Standard Color: tan/beige)

79.	<u>2-shelf</u> , 36"W x 29"H	Holga 9B9952	\$ 89.80	Hopaco
79a.	Quick ship		\$ 94.38	Hopaco
80.	<u>3-shelf</u> , 36"W x 42"H	Holga 9B9953	\$115.54	Hopaco
80a.	Quick ship		\$121.31	Hopaco
81.	<u>4-shelf</u> , 36"W x 48"H	Holga 9B9954	\$128.58	Hopaco
81a.	Quick ship		\$135.01	Hopaco
82.	<u>5-shelf</u> , 36"W x 60"H	Holga 9B9956	\$ 155.02	Hopaco
82a.	Quick ship		\$ 162.76	Hopaco
83.	<u>6-shelf</u> , 36"W x 78"H	Holga 9B9958	\$ 186.05	Hopaco
83a.	Quick ship		\$ 195.35	Hopaco
84.	<u>7-shelf</u> , 36"W x 87"H	Holga 9B9959	\$ 205.41	Hopaco
84a.	Quick ship		\$ 215.68	Hopaco

GROUP XV – MISCELLANEOUS

A. TYPEWRITER STAND, steel,
closed
Top, one drop leaf, back panel
Sized for electric typewriters
(Standard Color: Gray)

<u>Item No.</u>	<u>Description</u>	<u>Manufacturer's Brand and Model Number</u>	<u>Unit Price</u>	<u>Vendor</u>
<u>GROUP XV – MISCELLANEOUS(continued)</u>				
85.	Approx. size: Table top – 20-3/8" x 18-3/8" Drop leaf – 13" x 18-3/8"	Tiffany 9800	\$170.00	Hopaco
85a.	Quick Ship		\$229.00	Hopaco
<u>B.</u>	<u>STOP-STEP LADDER</u> , on casters that Retract and remain stationary when weight is applied to steps (<u>Standard Color:</u> Gray)			
86.	3-step without handrails	Cramer SS 30/1030	\$274.00	Hopaco
86a.	Quick Ship		\$290.00	Hopaco
<u>C.</u>	<u>STEP STOOL</u> , on casters that Retract and remain stationary when Weight is applied to stool (Standard Color: Gray)			
87.	14"H	Cramer KS1/1001	\$62.00	Hopaco
87a.	Quick Ship		\$62.00	Hopaco

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

EVALUATION FORM: VENDOR or PRODUCT

For the OFFICE FURNITURE price list, using agencies are requested to use this evaluation form to report complaints, recommendations or commendations to the State Procurement Office (SPO). The reporting of complaints, recommendations or commendations will assist the SPO in evaluating vendor's performance and/or product quality while at the same time permit proper exchange of information between the SPO and the supplier so that deficiencies or trouble areas can be identified and isolated for correction before they become serious problems.

A. IF VENDOR EVALUATION, PLEASE PROVIDE THE FOLLOWING:

Name of Vendor: _____

COMPLAINT: COMMENDATION:

DELIVERY QUALITY QUANTITY PERSONNEL PRICE OTHER

B. IF PRODUCT EVALUATION, PLEASE PROVIDE THE FOLLOWING:

Item No(s). & Description(s)

Purchase Order No(s).

COMPLAINT: COMMENDATION:

DELIVERY QUALITY QUANTITY PERSONNEL PRICE OTHER

For either "A" or "B:", give detailed explanations in the space below. Be as specific as possible. If this is a complaint, fee free to state manner in which you believe complaint should be settled.

Explain details of **Complaint, Recommendation or Commendation** with Suggested Remedy if Appropriate: _____

Explain how seriously this incident affected the agency: _____

AGENCY: _____

BY: _____

Name

Title

Phone

Date